



218 MACHLIN CT  
WALNUT, CA 91789

**LETTER OF AUTHORITY**  
VISIT UNISCO.COM | QUESTIONS? CALL 800.486.4726

Regarding

SBFS PRO #

**UNIS IS HEREBY DIRECTED TO PERFORM THE ACTIONS INDICATED**

☐ Return shipment to shipper\*

☐ Dispose of or destroy damaged freight\*

☐ Redeliver shipment to consignee

☐ Re-consign shipment to:\*

☐ Reverse payment terms from COLLECT to PREPAID\*

☐ Reverse payment terms from PREPAID to COLLECT (only allowable before shipment has been delivered and less than 30 days from date of pickup)\*

☐ Change payment terms to THIRD-PARTY BILL-TO (requires LOA from third-party)

☐ Cancel COD\*

☐ Reverse COD fee payment terms from. ☐ COLLECT to PREPAID or from ☐ PREPAID to COLLECT

☐ Perform inside delivery

☐ Provide liftgate delivery service

☐ Provide extra labor to deliver shipment

☐ Perform weekend, holiday, or after hours delivery

\*Only the shipper may authorize this

Unless otherwise indicated, the undersigned agrees to be responsible for the applicable charges.

**AGREED TO BY**

Company Name

Signature

Date (MM/DD/YYYY)

Printed Name

Title